

**Sub Fund for Civilian Victims of Conflict  
and Terrorism Regulations, 2015**

**KHYBER PAKHTUNKHWA**  
**PROVINCIAL DISASTER MANAGEMENT AUTHORITY**

Notification No. PDMA/KP/Sub Fund Regulations/1-28(C)/2015. In exercise of power conferred by Section 30 of the National Disaster Management (Khyber Pakhtunkhwa (Amendment) Act 2012<sup>1</sup>, the Provincial Disaster Management Authority Khyber Pakhtunkhwa is pleased to make the following regulations namely:

**CHAPTER-I**

**GENERAL PROVISIONS**

1. **Title, Application and Commencement:** (1). These Regulations may be called *Khyber Pakhtunkhwa Provincial Disaster Management Fund-Sub-Fund for Civilian Victims of Conflict and Terrorism Regulations 2015*, hereinafter referred to as "*Sub Fund Regulations 2015*". (2). The Regulations<sup>2</sup> shall apply to all operations and management of Khyber Pakhtunkhwa Provincial Disaster Management Fund- Sub-Fund. (3). These regulations shall come into force with immediate effect.

2. **Definitions<sup>3</sup>:**

<sup>1</sup> Enacted under Article 144 of the Constitution of Pakistan 1973

<sup>2</sup> Different Funds Rules are in practice in different departments/organizations. The instant Regulations encompasses all the aspects taken from a set of Acts and Rules, making them distinctive and comprehensive.

<sup>3</sup> These definitions have been formulated by benefiting from multiple Acts/Rules including but not limited to the following:

- a) Government of Khyber Pakhtunkhwa Finance Department Pension Fund Management Act 1999.
- b) Government of Khyber Pakhtunkhwa Finance Department General Provident Fund management Act 1999.
- c) Government of Khyber Pakhtunkhwa Elementary Education Foundation Fund and Fund Investment Rules 2012.
- d) Government of Khyber Pakhtunkhwa Frontier Education Foundation, Financial Rules.
- e) Government of Khyber Pakhtunkhwa Frontier Health Foundation, Financial Rules.
- f) Government of Khyber Pakhtunkhwa Provincial Disaster Management Authority Accounting Procedure for Operation/Utilization of the Provincial Disaster Management Fund 2013.
- g) Earthquake, Reconstruction & Rehabilitation Authority Financial Operational Manual 2006.
- g) Punjab PEF Finance and Audit Rules 2005.

immovable<sup>4</sup>.

"Displaced Person" means a person who is forced to flee his or her home or place of habitual residence in the territory of Pakistan. In these Regulations, unless there is anything repugnant in the subject or context;

- 1) **"Bank"** means any schedule bank in Pakistan with "A" long term credit rating.
- 2) **"Chairperson"** means Chairperson of the Fund Management and Investment Committee;
- 3) **"Civilian"** means a bonafide citizen of Pakistan, domiciled in Islamabad Capital Territory, FATA, Punjab, Sindh, Balochistan or Khyber Pakhtunkhwa Province and not in the government service of Pakistan or Provincial Government.
- 4) **"Disaster"** means a catastrophe or a calamity in an affected area, arising from natural or manmade causes or by accident or fire, bomb blast, terrorist attack, militancy, annoyed or provoked mob which results in a substantial loss of human suffering or damage to and destruction of property both moveable and immovable<sup>4</sup>.
- 5) **"Displaced Person"** means a person who is forced to flee his or her home or place of habitual residence within his or her country's borders.
- 6) **"Executive Orders"**<sup>5</sup> the executive orders made by the Government of Khyber Pakhtunkhwa regarding compensation of civilian victims of terrorism.
- 7) **"Family member"** means spouse, dependent children and, dependent parents or a dependent sibling of an injured or deceased;
- 8) **"Federal Government"**<sup>6</sup> Means the Government of Pakistan.

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- h) KP Government Servants Benevolent Fund Ordinance 1972.
  - i) The Punjab PEF Conduct of Business Rules 2005
  - j) Rules of administration of Education Employees Foundation (EEF) KPK Peshawar.
  - k) The Charitable Endowments Act, 1890.
  - l) Government of Khyber Pakhtunkhwa Information Technology Committee Fund management mechanism.
  - m) General Financial Rules of Government of Pakistan.
  - n) Provincial Relief, Rehabilitation & Settlement Authority (PaRRSA) financial management Operational Manual 2010.
  - o) I-SAPS, 2012. Model Civilian Victims of Terrorism (Relief and Rehabilitation) Act, Islamabad.
  - p) Notifications & Circulars governing grant of compensation to civilian victims of terrorism.
  - q) Budget documents containing the budgetary appropriations for relief and rehabilitation.

<sup>4</sup> Section 2(b), National Disaster Management (Khyber Pakhtunkhwa) (Amendment) Act, 2012.  
<sup>5</sup> Executive orders are issued for facilitating and implementation of Acts or addressing the issues of public according to the circumstances.  
<sup>6</sup> Though this is a Provincial subject, but in all policy matters, the provinces by-and-large follow the policies of the Federal Government.

- 14) "Healthcare" means diagnosis and treatment of an illness, psychological treatment of trauma caused as a result of the terrorist & extremist acts;
- 9) "Fund" means the Provincial Disaster Management Fund established in pursuance of Section 30 of the National Disaster Management (Khyber Pakhtunkhwa) (Amendment) Act 2012.
- 10) "Sub-Fund" means the Provincial Disaster Management Fund- Sub-Fund-Civilian Victims of Conflict and Terrorism, established in pursuance of Section 30 of the National Disaster Management (Khyber Pakhtunkhwa) (Amendment) Act 2012.
- 11) "Fiscal year"<sup>7</sup> Means the fiscal year of the government, starting from 1<sup>st</sup> of July and ending on 30<sup>th</sup> of June.
- 12) "Fund Manager" means the Fund Manager of the PDMF-Sub Fund
- 13) "Government" means the Government of Khyber Pakhtunkhwa.
- 14) "Healthcare" means diagnosis and treatment of an illness, psychological treatment of trauma caused as a result of the terrorist & extremist acts;
- 15) "Management & Investment Committee"<sup>8</sup> means the Committee for the management of Sub Fund-Civilian Victims Support Fund.
- 16) "Prescribed" means Prescribed in the Rules under NDM-KP Amendment Act 2012.
- 17) "Provincial Authority" means Provincial Disaster Management Authority established under Section 15 of National Disaster Management (Khyber Pakhtunkhwa) (Amendment) Act 2012.
- 18) "Profit" means the Return realized from a bank account on investment of the Fund.
- 19) "Risk" means the chances of losses (deaths, injuries, property, livelihood, economic activity disrupted or environment damaged) resulting from interaction between disasters and vulnerable social conditions.
- 20) "Victim of Manmade Disaster" means a person, not being a terrorist or personnel of a law enforcement agency on duty or Government Servant who suffers harm to body or property loss due to any terrorist/extremist act and,

<sup>7</sup> Fiscal year is different in different countries and organizations. In Pakistan it is from 1st July to 30th June in the public sector.

<sup>8</sup> Committee is meant for the management of fund, having representation from public and private sector.

property to intimidate or coerce public, a section of public, the Government or any agency or authority of a Government in furtherance of a political, sectarian, religious, ethnic or social objective and includes a strike, riot, attack, sectarian violence and armed conflict between a terrorist and a

- 21) **"Sub-Fund"** means the Sub Fund of Provincial Disaster Management Fund for Civilian Victims of Conflict and Terrorism created in pursuance of Section 30(3) and Section 39 of the National Disaster Management (Punjab) Act 2012 to ensure that the civilian victims of conflict and terrorism may receive fair, appropriate and timely compensation for the damages which they have suffered<sup>9</sup>.
- 22) **"Terrorist & Extremist Act"** means unlawful act using any explosive, weapon or any other means of force or show of force by a terrorist against a person or property to intimidate or coerce public, a section of public, the Government or any agency or authority of a Government in furtherance of a political, sectarian, religious, ethnic or social objective and includes a strike,

attacks, sectarian violence and armed conflict between a terrorist and a group of individuals. It is legal arrangement where the ownership of someone's assets (which might include property, shares or cash) is transferred to someone else (usually, in practice, not just one person, but a small group of people or a trust company) to look after and use to benefit a third person (or group of people). In the present context, other funds are Mutual Funds, Endowment Funds, Charity funds etc; all have some commonalities.

<sup>9</sup> A trust fund is a fund comprised of a variety of assets intended to provide benefits to an individual or organ or group of individuals. It is legal arrangement where the ownership of someone's assets (which might include property, shares or cash) is transferred to someone else (usually, in practice, not just one person, but a small group of people or a trust company) to look after and use to benefit a third person (or group of people). In the present context, other funds are Mutual Funds, Endowment Funds, Charity funds etc; all have some commonalities.

## CHAPTER-II

### Sub-Fund for Civilian Victims of Conflict and Terrorism

#### 3. Management of the PDMF-Sub Fund<sup>10</sup>:

The PDMF-Sub Fund shall be non-lapsable and shall be object wise budgeted and wise accounts maintained on Financial Year basis under the supervision of the Management & Investment (FM&I) Committee.

#### 4. Objectives of the Sub Fund-Civilian Victims Support Fund are;

- 1) To ensure the availability of immediate funding to the civilian victims of conflict and terrorism in Khyber Pakhtunkhwa;
- 2) To provide an opportunity and a common platform to government international development partners and the private sector to pool resource support the immediate and long term needs of the civilian victims of conflict and terrorism<sup>12</sup>;
- 3) To guide and support international development partners channel their resource and coordinate the financial support for ensuring on-going assistance to civilian victims of conflict and terrorism in KP
- 4) To help national and international development partners for supporting the social and economic rehabilitation of the civilian victims of conflict and terrorism in
- 5) To position the provincial budget<sup>13</sup> as the key vehicle to align the rehabilitation program for civilian victims of terrorism with national development objectives
- 6) To promote transparency and accountability in immediate relief, support rehabilitation assistance through use of ICT/other technologies.

<sup>10</sup> Established under Section 30(4) and Section 16(2)(j) of NDM(KP)(Amendment)Act 2012.

<sup>11</sup> Federal and Provincial Governments

<sup>12</sup> Private sector may include local individuals, chambers of commerce, associations, non-government organizations, philanthropists etc.

<sup>13</sup> Budget is the annual estimate of income and expenditure of the government.

- 7) To reduce burden on the limited government resources and help in addressing issues of capacity constraints while rehabilitating and developing the victim communities.
- 8) To provide support to the government to ensure that its budget has the flexibility, transparency, credibility and the means to prioritize effectively.

**5. Sources of Fund**

- 1) Seed money<sup>14</sup> provided by the Government<sup>15</sup>;
- 2) The 1% grant received by the Provincial Government under NFC Award<sup>16</sup>.
- 3) Grants,<sup>17</sup> donations<sup>18</sup> (from local and foreign organizations, charitable organizations, trust funds and individual donors) made to the Fund or advanced to the Government of Khyber Pakhtunkhwa, Relief, Rehabilitation and Settlement<sup>19</sup> Department<sup>20</sup>, would be credited to the Civilian Victims Support Trust Fund.
- 4) Any loans<sup>21</sup> obtained by the Committee through the Government of Khyber Pakhtunkhwa, for explicit purposes shall be credited to the Fund.
- 5) All local and foreign grants/donations or loans obtained shall be governed under "Accounting Procedure for Operation/Utilization of the Provincial Disaster Management Fund Rules" and shall be routed through the Fund account<sup>22</sup>, until and unless explicit permission has been obtained for opening and operationalizing

<sup>14</sup> The money initially provided by the government to establish the fund, whereupon the fund is built and operated. However the Fund can be established with donations as well.

<sup>15</sup> Funds earmarked against the in budget line created in Provincial Budget for compensation of civilian victims of terrorism.

<sup>16</sup> Presidential Order No 5 of 2010 "The Distribution of Revenues and Grants in Aid Order 2010". It came into force on July 1, 2010. Ref: No. F. 2 (2)/2010-Pub KPK is getting 1% of the total federal divisible pool as compensation for war on terror, under the 7<sup>th</sup> NFC Award;

<sup>17</sup> Grants are funds usually granted by the governments or other institutions, which are non-refundable but can have certain conditionalities.

<sup>18</sup> Donations are provided by individuals, NGOs and national and international philanthropist organizations. The function was assigned to Home Department under Government of Khyber Pakhtunkhwa Rules of Business 15.

<sup>19</sup> as been assigned to Relief, Rehabilitation & Settlement Department, responsible for disaster management and agencies under National Disaster Management Act 2010, Act No. XXIV of 2010 and National Disaster Management (Khyber Pakhtunkhwa) (Amendment) Act, 2012.

<sup>20</sup> Loans obtained on certain conditions are refundable.

<sup>21</sup> Loans obtained on certain conditions are refundable.

<sup>22</sup> account maintained with bank.

an assignment<sup>23</sup> account in accordance with the accounting procedures PDMA for a particular grant<sup>24</sup>, donation or loan;

- 6) All monies received or credited to the Fund shall be reported by the Manager to the Finance<sup>25</sup> Committee and Fund Management & Investment Committee<sup>26</sup> within 3 days of receipt of the same. Information on receipt of grants, donations and loans shall be provided to the Planning and Development Department for foreign receipts and Finance Department for both foreign and local receipts;
- 7) Any earnest<sup>27</sup> money, performance security or any non refundable : registration, accreditation<sup>28</sup>, tender<sup>29</sup>/ procurement, purchase of documents shall be credited to the Fund.
- 8) Income from interest if any, received from the bank account.

<sup>23</sup> Assignment account is opened for specific project/purpose and closed when the project is completed.  
<sup>24</sup> Grants often carries strings of preset specific objectives and milestones from the donor whereas donation is purely at the discretion of the recipient organization.  
<sup>25</sup> Finance Committee responsible for examination of budget and accounts.  
<sup>26</sup> Fund Management & Investment committee is responsible for effective management and secure and proper investment of the trust funds.  
<sup>27</sup> Money deposited as security by any supplier or firm.  
<sup>28</sup> Certification from the Fund about the services/contribution provided.  
<sup>29</sup> The advertisement published in the press for procurement of goods, services and works.



CHAPTER-III

**Sub Fund Management and Investment Committee**

**6. Sub Fund Management & Investment Committee**

1. The Government will constitute a Sub Fund Management and Investment Committee for the Sub Fund in the prescribed manner with the following composition:-

- a. Secretary Relief, Rehabilitation & Settlement Deptt: Chairman
- b. Representative of Secretary Finance Department Member
- c. Representative of Secretary Home Department Member
- d. Representative of Secretary P&D Department Member
- e. Director General PDMA Member
- f. Representative of KP-Chamber of Commerce Member
- g. Three Private Co-opted Members  
(to be nominated by the Government) Member
- h. Sub Fund Manager Member/Secretary

2. PDMA may and if required, may include any institutional representation as a member in order to assist the Fund Management & Investment Committee in undertaking stipulated functions<sup>30</sup>.

**7. Functions of the Sub Fund Management and Investment Committee**

The Sub Fund Management and Investment Committee shall be responsible for the following functions:

<sup>30</sup>Private members may include philanthropists, renowned citizens, politicians, bankers, academicians, etc. Co-opted members may include; representative/s of the person or institution who is an expert on disaster management, or has extraordinary contributions in the field.

- 1) Management of the Sub Fund to compete with unambiguous offers;
- 2) Set compensation limits from the Sub Fund;
- 3) Approve relief and rehabilitation plans and projects;
- 4) Appoint Fund Manager for Sub Fund;
- 5) Review progress, accounts and periodic reports.
- 6) Approve fund investment policy
- 7) Set upper limit<sup>31</sup> on investment from the Fund
- 8) Assess feasibility<sup>32</sup> of investing working balance<sup>33</sup> or surplus funds in relation to regular financing of the Fund's mandatory obligations.
- 9) Prepare solicitation<sup>34</sup> document and approve the same for seeking offers to invest working capital and surplus funds.
- 10) Solicit offers from the banks and financial institutions scheduled<sup>35</sup> and regulated by the State Bank of Pakistan, in an open and transparent manner providing opportunity to at least 3 or more to compete with unambiguous offers;
- 11) Carry out review and analysis of the offers;
- 12) Seek additional advise or engage fund managers or analysts or co-opt team members for deciding the offers to invest in accordance with the provisions of these Rules;
- 13) Evaluate and approve the best or most advantageous offer for investment from the Fund, obtained on a competitive basis and in the manner laid down in these Rules;

<sup>31</sup>The amount to be invested in long/short term saving schemes and the amount to be retained for operational expenses.

<sup>32</sup>To assess the technical feasibility of the investment in terms of profitability, maturity, security etc.

<sup>33</sup>to foresee the cash requirements and accordingly invest the surplus /balance amount in short term schemes.

<sup>34</sup>Documents for obtaining bids for investment.

<sup>35</sup>A bank included in the list of banks maintained under sub-section (1) of Section 3 of the state bank of Pakistan

- 15) Ensure monitoring of maintenance of 'AA' credit rating<sup>36</sup> of the banks in which part of the Fund is invested and in case of a downgrade, immediately act to withdraw investment in the manner provided in these Rules;
- 16) Prepare and place investment decisions and outcomes, on a regular basis, before the Committee in the attempt to keep them informed at all times in this regard.

#### 8. Appointment of Fund Manager

- 1) The post of Fund Manager shall be advertised in the press and shall be appointed on a contract basis by the Sub Fund Management and Investment Committee for a period of 5 years extendable up to 5 years (max) subject to yearly satisfactory performance.
- 2) The person may be up to 40 years on the day of appointment and may possess a CA degree with 5 years experience in financial management, with pay par equal to BPS-18/19.
- 3) The Government may, after providing an opportunity of being heard, remove the Sub Fund Manager during the tenure of his office.
- 4) The Sub Fund Manager may tender his resignation to the Government and shall continue to hold office upon acceptance of his resignation.

#### 9. Responsibilities of the Fund Manager:

Subject to the Government Policy, the Fund Manager shall place all the funds in the name of the Civilian Victims of Terrorism Support Fund in the banks approved by the Committee, in the following heads<sup>37</sup>:

- 1) Savings<sup>38</sup> Account;
- 2) Term<sup>39</sup> Deposit Account;

<sup>36</sup> The credit worthiness of a debtor/bank evaluated by a rating agency.

<sup>37</sup> Different types of accounts depending on operational requirements and profitability.

<sup>38</sup> Interest bearing accounts

<sup>39</sup> Deposit for fixed term like 3 months, 6 months etc

- 3) Welfare Fund Account;
- 4) Endowment<sup>40</sup> Fund Account; and
- 5) Any other financial instrument to be determined by the Committee from time to time.

#### 10. Meetings<sup>41</sup> of the M&I Committee:

The meeting of the Committee shall be held at least once in months. The Chairperson, however, whenever considers necessary, call an emergency meeting of the Committee. The Chairperson and five (5) Members shall be the quorum<sup>42</sup> the meeting and all decisions will be taken with majority vote.

#### 11. Victim Compensation Regime

- 1) Cash compensation at the rates prescribed in the Schedule<sup>43</sup>.
- 2) The Authority may from time to time revise the rates as prescribed in schedule.
- 3) The Funds will be specifically used for the civilian victims.

#### 12. Eligible<sup>44</sup> Expenditure from the Fund

- 1) The expenditure to be met from the fund should be solely for the purposes mentioned in regulation 11 (2) and shall not be fungible;
- 2) The eligible areas of expenditure out of the Fund are;
  - i. Compensation<sup>45</sup> to the Civilian victims, martyred, injured or displaced
  - ii. Compensation to the Civilian victims on account of damages caused to their property and businesses

<sup>40</sup> The fund of which principal amount is invested and interest accrued is spent.

<sup>41</sup> The powers rests with the Committee and meetings are essential at regular intervals.

<sup>42</sup> Minimum number of members essential for legally upholding the proceeding and decisions of the meeting.

<sup>43</sup> The rates of compensation for death, incapacitation, loss to property and business are given in the schedule.

<sup>44</sup> A true charge on the fund.

<sup>45</sup> As per procedure prescribed by the Government, such as lodging of FIR, verification from DHO health, field verification by Revenue staff/Patwari etc.

- iii. Rehabilitation schemes for the Civilian victims of terrorism extremism
- iv. Welfare Schemes (housing, educational, vocational training etc) for Civilian victims of terrorism and extremism
- v. Procurement of goods and services, works including consultancy serv undertaken in accordance with KPK Procurement of Goods, Works Services Act<sup>46</sup> 2012 and KPK Procurement of Goods, Works and Serv Rules<sup>47</sup> 2014.
- vi. Other operating expenses with prior approval of the competent authorit

<sup>46</sup> Khyber Pakhtunkhwa Procurement of Goods, Services and Works Act 2012.

<sup>47</sup> Rules for the procurement of goods, services and works 2014 framed under the Khyber Pakhtunkhwa Procurement of Goods, Services and Works Act 2012 and Provincial Procurement Regulatory Authority (PPRA) established.

<sup>46</sup> Khyber Pakhtunkhwa Procurement of Goods, Services and Works Act 2012.

<sup>47</sup> Rules for the procurement of goods, services and works 2014 framed under the Khyber Pakhtunkhwa Procurement of Goods, Services and Works Act 2012 and Provincial Procurement Regulatory Authority (PPRA) established.

## CHAPTER-III

### Operation of the Sub Fund

#### 13. Operation of the Fund

All assets of the Civilian Victims of Terrorism Support Fund shall be in the name of the Fund. The Chairperson and Fund Manager, on the recommendation of Finance Committee<sup>48</sup>, approval of the Sub Fund M&I Committee, shall authorize to jointly<sup>49</sup> exercise all the powers which are deemed necessary for this purpose. The compensation shall be provided through divisional and district administration as per procedure notified by the Government from time to time.

#### 14. Deposits of recovered amounts:

1. The Fund shall receive funds in the form of bank draft<sup>50</sup>/pay order in its name.
2. The amounts received in cash by any authorized representative of the Fund shall be deposited in the respective head<sup>51</sup> of the bank account immediately and shall not be used for any other purpose.

#### 15. Payment from the Fund:

No payment shall be made from the Fund until it is approved by the Fund Manager or other Officer authorized<sup>52</sup> by the Sub Fund M&I Committee in this behalf.

<sup>48</sup> Finance Committee comprising Fund Manager, Representative of Relief, Rehabilitation and Settlement Department, PDMA, and Representative of Finance Department

<sup>49</sup> The money can be drawn by co-signatories, to ensure transparent utilization of funds.

<sup>50</sup> Fund transfer/Payment order/authorization by a bank.

<sup>51</sup> The specific category of receipts given in the Chart of Accounts, prescribed by the Auditor General.

<sup>52</sup> The Committee can authorize any other officer under the Fund Manager to allow payments or the Manager can delegate his powers to another Officer as Drawing & Disbursing Officer.

## 16. Procedure of Payment:

The Fund Manager shall assist the Director General PDMA in discharge of his responsibility connection with transactions pertaining to the Fund. No payment shall be made until Director General has approved the bill/accorded sanction. Payment orders/cheques of any of payment instrument drawn upon the Fund shall be jointly signed by the Director General & the Fund Manager.

## 17. Expenditure from Budget Estimates<sup>53</sup>:

The Fund Manager shall be responsible for preparing the actual income & expenditure

1. All the expenditure shall be incurred according to the amounts allocated in the annual budget duly approved by the FM&I Committee.
2. Subject to the approval of the Finance Committee and its ratification by the FM&I Committee, the Fund Manager may re-appropriate<sup>54</sup> funds from different budgetary heads.
3. The Fund Manager may authorize all payments/expenditures laid down in budget and any other expenditure approved by the FM&I Committee from time to time.
4. The Fund Manager, in case of emergency may authorize payment out of the Fund subject to ex-post-facto<sup>55</sup> approval by the FM&I Committee.

## 18. Budget:-

The Fund Manager shall be responsible for preparing the actual income & expenditure statements of the current <sup>56</sup>financial year and budget estimates for the next financial year proposed for placement before the Finance Committee and FM&I for approval at the end of current financial year.

<sup>53</sup> Budget estimates is the head-wise allocation for expenditure duly approved by the Committee.

<sup>54</sup> Reallocation of funds from head of expenditure to another.

<sup>55</sup> Approval after incurrence of the expenditure in case of emergency.

<sup>56</sup> The ongoing financial year.

19. **Accounts of Fund:**

1) The following registers of account and forms shall be maintained at the offices of the Manager of the Fund:

1. **Fund:**

1. Cash<sup>57</sup> Book
2. Object wise Receipts register
3. Object wise expenditure register
4. Bank Pass<sup>58</sup> Book

2. **Specific Reserved Fund:**

1. Cash Book
2. Separate ledger<sup>59</sup> for each specific account
3. Bank Pass Book/Books

2) Head wise vouchers<sup>60</sup> of expenditure shall be maintained for at least ten years. more than ten years old may be destroyed at the discretion of the FM&I Committee but accounts and documents of Auqaf<sup>61</sup>, gifts and donations shall remain part of the permanent record.

3) For maintenance and implementation of the accounts of Fund, the FM&I Committee give any direction to the Fund Manager.

<sup>57</sup> The daily detail account of income and expenditure

<sup>58</sup> the detail of transactions of deposits and withdrawals from the bank.

<sup>59</sup> Principal book of monetary transactions by accounts with debits and credits.

<sup>60</sup> The form with details of transaction authorized for payment.

<sup>61</sup> Property donated to a trust/organization for perpetual financial returns.



20. **Audit:**

- 1) The Fund Manager shall get the accounts<sup>62</sup> of the Fund audited by the Auditor General of Pakistan under the Act.
- 2) At the close of each financial year, the Fund Manager shall place the annual statement of accounts<sup>63</sup> of the Fund along with the report of the Auditor to the FM&I Committee through the Finance Committee.
- 3) Any dispute between the Fund Manager and the Auditor regarding the implementation of rules or regulations framed under the Act, shall be referred to the FM&I Committee, whose decision thereon shall be final.
- 4) The Fund Manager will conduct regular quarterly internal audit of the Fund.

21. **Institutional arrangement**

The Sub Fund shall be maintained by RR&SD/PDMA until a structured institution is established by the Government for the comprehensive management, relief and rehabilitation of the civilian victims of terrorism and extremism.

Section Officer (Establishment)  
Relief, Rehabilitation & Settlement Department  
**Lang Rastud**  
(Chairman)  
Provincial Disaster Management Authority,  
Khyber Pakhtunkhwa

2. PDMA/KP/Sub Fund Regulations/1-28(C)/2015

Dated Peshawar 09th December, 2015

Copy of the above is forwarded for information to the:

1. All Administrative Secretaries in Khyber Pakhtunkhwa
2. Director (Relief), PDMA
3. Manager, Government Printing Press, Peshawar
4. Deputy Director (A&F), PDMA
5. PS to Secretary RR&S Department
6. PA to DG, PDMA

**Lang Rastud**  
Section Officer (Establishment)  
Relief, Rehabilitation & Settlement Department

<sup>62</sup> Subject wise Actual expenditure.  
<sup>63</sup> Statement of accounts /actual expenditure incurred by head and sub head of expenditure.

(ii) Partial destruction. (i) Rs. 100,000/-  
 (i) Complete destruction; (i) Rs. 300,000/  
 (ii) Partial destruction. (ii) Rs. 100,000/-  
**SCHEDULE** (i) Rs. 100,000/- (severe  
**[Under Section 10]** damage) & Rs. 80,000/-  
 (minor damage).

| Nature of harm to a civilian victim             | Extent of harm  | Minimum amount of grant   |
|---|---|---|
| Death   | Car, jeep or other four or three wheeler;   | Rs. 500,000/  |
| Grievous Injury                                 | Amputation or incapacitation of a limb  | Rs. 200,000/  |
| Substantial Injury                              | Inability to work because of harm for a period of more than two weeks   | -   |
| Dwelling Unit/House                             | (i) Complete destruction;<br>(ii) Partial destruction.  | (i) Rs. 300,000/<br>(ii) Rs. 100,000/-  |
| Shop, kiosk or any other business establishment | (i) Complete destruction;<br>(ii) Partial destruction.  | (i) Rs. 300,000/<br>(ii) Rs. 100,000/-  |
| Vehicle   | (i) Bus, truck or other heavy vehicle;<br><br>(ii) Car, jeep or other four or three wheeler;<br><br>(iii) Motor cycle or scooter. | (i) Rs. 100,000/- (severe damage) & Rs. 80,000/- (minor damage);<br><br>(ii) Rs. 200,000/ (severe damage) & Rs. 40,000/- (minor damage);<br><br>(iii) Rs. 20,000/- (severe damage). |
| Loss of Livestock                               | (i) Buffalo, cow, bull or horse;<br>(ii) Sheep, goat or donkey.   | (i) Rs. 50,000/- (for each);<br><br>(ii) Rs. 15,000/- (for each).   |

**SOURCES:**

- 1) Government of Pakistan, National Disaster Management Act, 2010
- 2) Government of Khyber Pakhtunkhwa, National Disaster Management (Khyber Pakhtunkhwa) (Amendment) Act, 2012.
- 3) Khyber Pakhtunkhwa Finance Department, Khyber Pakhtunkhwa Pension Fund Management Act 1999.
- 4) Khyber Pakhtunkhwa Finance Department, Khyber Pakhtunkhwa Pension Fund Management Rules 1999.
- 5) Khyber Pakhtunkhwa Finance Department, Khyber Pakhtunkhwa General Provident Fund Management Act 1999.
- 6) Khyber Pakhtunkhwa Finance Department, Khyber Pakhtunkhwa General Provident Fund Management Rules 1999.
- 7) Government of Khyber Pakhtunkhwa, Education Department, Khyber Pakhtunkhwa Elementary Education Foundation Fund and Fund Investment Rules 2012.
- 8) Government of Khyber Pakhtunkhwa, Khyber Pakhtunkhwa Education Department, Frontier Education Foundation, Financial Rules.
- 9) Government of Khyber Pakhtunkhwa, Health Department, Khyber Pakhtunkhwa Frontier Health Foundation, Financial Rules.
- 10) Government of Khyber Pakhtunkhwa, Khyber Pakhtunkhwa Provincial Disaster Management Authority Financial Management and Accounts Rules 2010.
- 11) Earthquake Relief and Rehabilitation Authority Financial Rules.
- 12) Punjab Education Foundation Finance and Audit Rules 2005.
- 13) Khyber Pakhtunkhwa Government Servants Benevolent Fund Ordinance 1972.
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